



Education Enhancement Program

The Roy C. Ketcham PTSA is pleased to offer the Education Enhancement Program which provides financial support for teachers in need of additional funds to pursue, otherwise unfunded, student enrichment possibilities for their class. The PTSA is guided by the principle that this funding should benefit the largest number of students possible across a variety of grade levels and subject areas.

The program generally funds:

- Supplies, materials and equipment including books, magazines and newspapers
- Support for school programs
- Instructional CDs, videos and software
- Electrical or electronic equipment

Education enhancement program applications are reviewed in the order that they are received until funds are depleted. For questions regarding the program, please contact Piedade Rodrigues at 28piedaderodrigues@gmail.com or Valerie Pedrozo at vpedrozo@gmail.com.

Guidelines

1. Applicant must be a current PTSA member.
2. Priority is given to applications that benefit a larger number of students across a variety of grade levels and subject areas.
3. All education enhancement applications are reviewed by the Education Enhancement Program Committee which include the principal, committee chair and volunteer parents.
4. All items purchased with education enhancement funds are and remain school property.
5. Full or partial funding will be awarded to requests that is deemed to enhance student enrichment.

Application Process

1. Complete the application form and submit the completed form to rckpts@gmail.com or in the PTSA mailbox in the main office.
2. Applications are accepted throughout the year as long as funds are available.
3. Applications are presented at the monthly PTSA meeting. We encourage you to attend the meeting to present your request and answer any questions that may arise prior to the vote.
4. You will be notified of the voting results after the meeting.
5. Receipts are required as documentation for the grant for PTSA audit purposes.



Education Enhancement Application

Name:

Email address:

Grade/Department:

Describe the request and how it will benefit the school and/or students:

Who will benefit from this request?

Amount requested:

Is partial funding acceptable: Yes No

Date needed by: